

## Office 365

Written by Gopal Krishan

Thursday, 07 June 2018 12:20 - Last Updated Thursday, 12 July 2018 14:56

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## Office 365

IIT Delhi has subscribed the Microsoft 365 for a along with Microsoft Campus Agreement for all faculty, staff and students. "Microsoft Office 365" refers to subscription plans that include access to Office applications plus other productivity services that are enabled over the Internet (cloud services) on cloud storage OneDrive. It also include the desktop version of the latest Office applications, which users can install across multiple computers and devices. The fully installed applications include: Word, Excel, PowerPoint, OneNote, Outlook, Publisher, and Access. (Publisher and Access are available on PC only.) And you can install them across multiple devices, including PCs, Macs, Android tablets, Android phones, iPad, and iPhone. When you have an active Office 365 subscription that includes the desktop version of Office, you always have the most up-to-date version of the applications. To

use and install one has to login at

<https://office.com/>

using IITD userid and Password

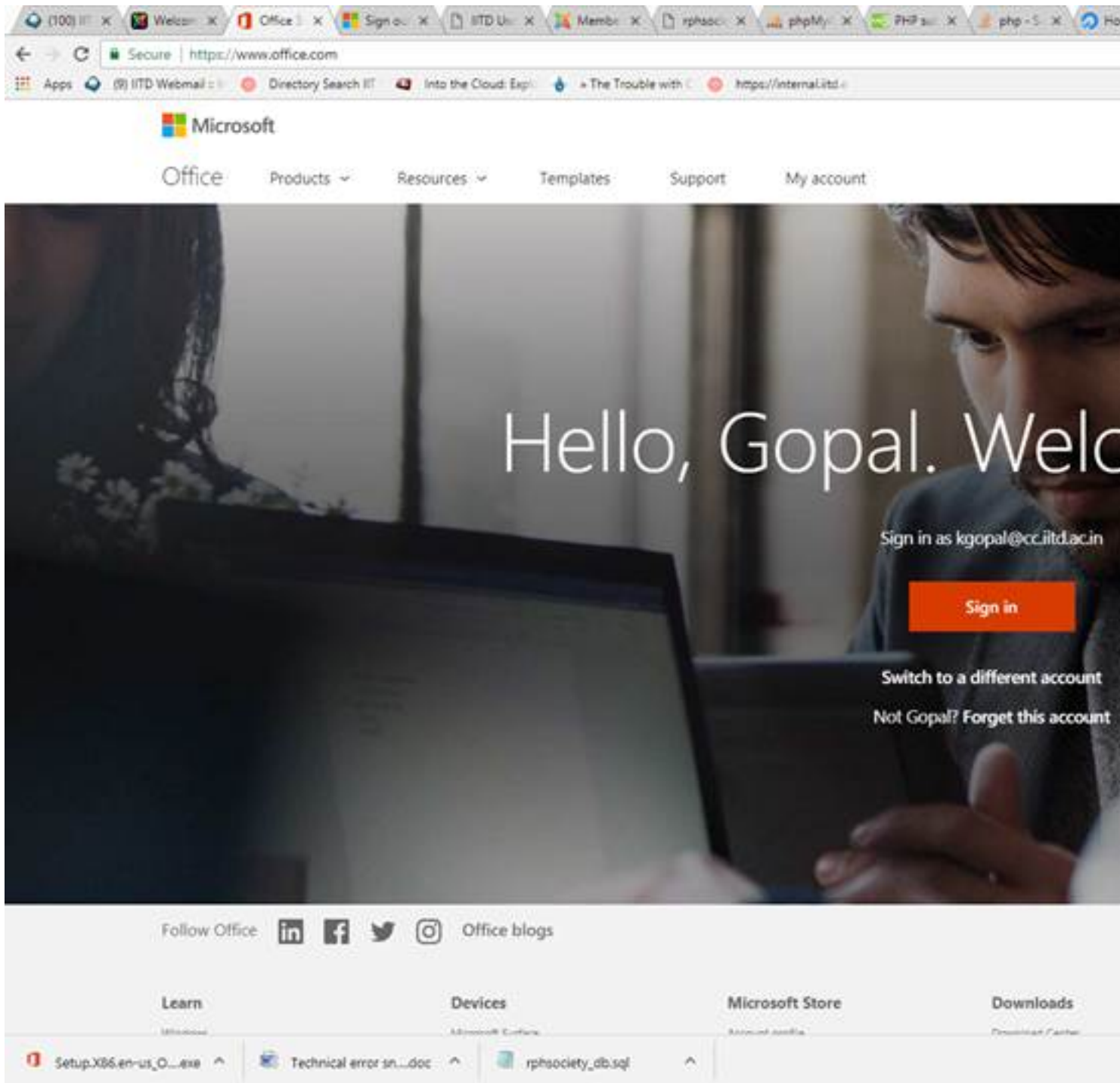
**Note: Users Database is being Synced with IIT Delhi database. If someone has changed Password in IIT Delhi, his/her password would be automatically updated in Office.com. and one can avail this microsoft services only if he is active user of IIT Delhi, Otherwise the services will be withdrawn from Microsoft side. Microsoft has told that it will retain data belongs to deactivated accounts upto three months. Users are advised to download all data from onedrive within 3 months of deactivation of account**

To sign in suffix is "@csciitd.onmicrosoft.com" as if userid is "xyz" then sign in user must be xyz@csciitd.onmicrosoft.com

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Microsoft

Office Products Resources Templates Support My account

# Hello, Gopal. Welcome

rd11478@cscitd.onmicrosoft.com

[Sign in](#)

[Switch to a different account](#)

[Not Gopal? Forget this account](#)

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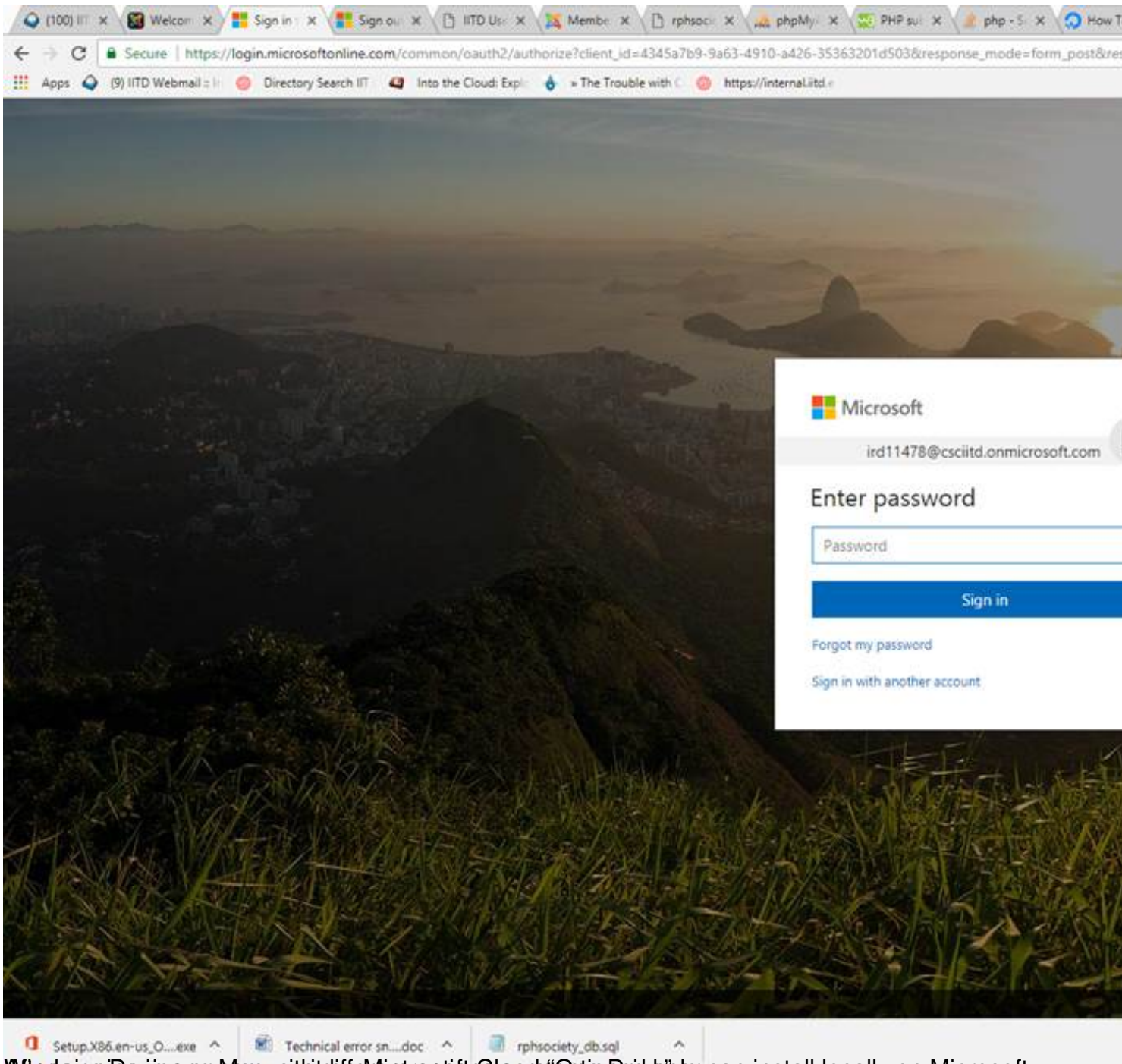
Learn Devices Microsoft Store Downloads

Setup.X86-en-us\_O...exe Technical error sn...doc rphsociety\_db.sql

After Keying Username, it will ask for password

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After signing in, you can install locally on Microsoft Office 365 on Mac, Windows, Linux, and Android. For more information, see the Microsoft Office 365 help page.

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The screenshot shows the Office 365 dashboard for user Poonam Srivastav. At the top, there is a navigation bar with the Office 365 logo and a user profile icon. Below this, the main heading reads "Good morning, Poonam Srivastav". Underneath, there is a section titled "Apps" which displays icons for Outlook, OneDrive, Word, Excel, PowerPoint, OneNote, and SharePoint. A link "Explore all your apps" with a right-pointing arrow is located below the app icons. The next section is titled "Documents" and includes sub-sections for "Recent", "Pinned", "Shared with me", and "Discover". The "Recent" sub-section is currently active. Below the "Documents" section, there is an illustration of a person sitting at a desk with a computer, looking at a screen that displays a document. To the right of the illustration, the text reads "No recent online Office documents" followed by "Share and collaborate with others. Upload and open, or create a new document to get started." Below this text is a blue button labeled "New" with a downward-pointing arrow. At the bottom of the dashboard, there is a footer area with two document thumbnails: "Technical error sn...doc" and "rphsociety\_db.sql".



Office 365

Good morning, Poonam Srivastav

Say hello to the app launcher  
It's always right here, ready to launch your online apps from anywhere in Office.  
Back Got it!

Apps

Outlook OneDrive Word Excel PowerPoint OneNote SharePoint

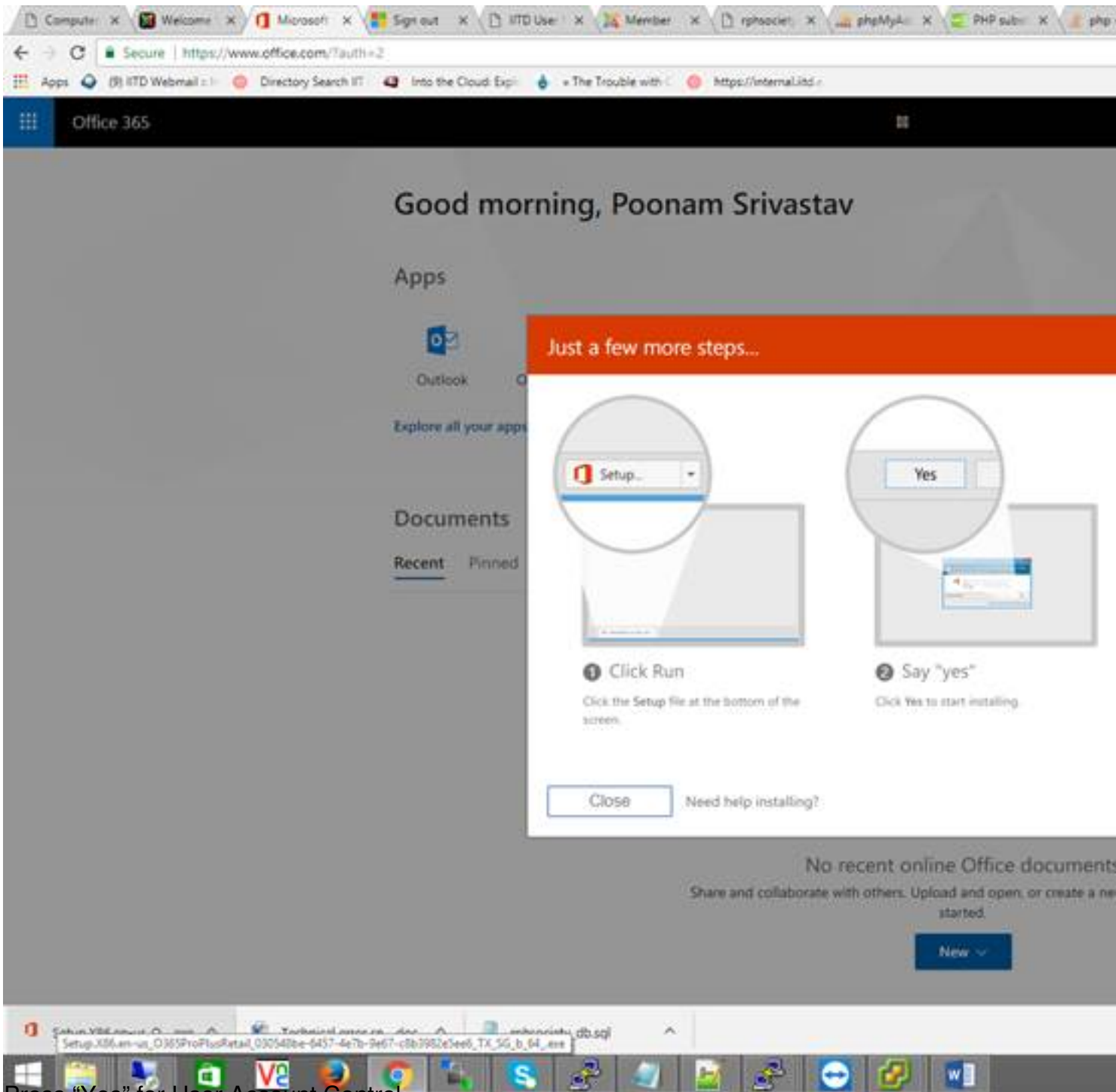
Explore all your apps →

Documents

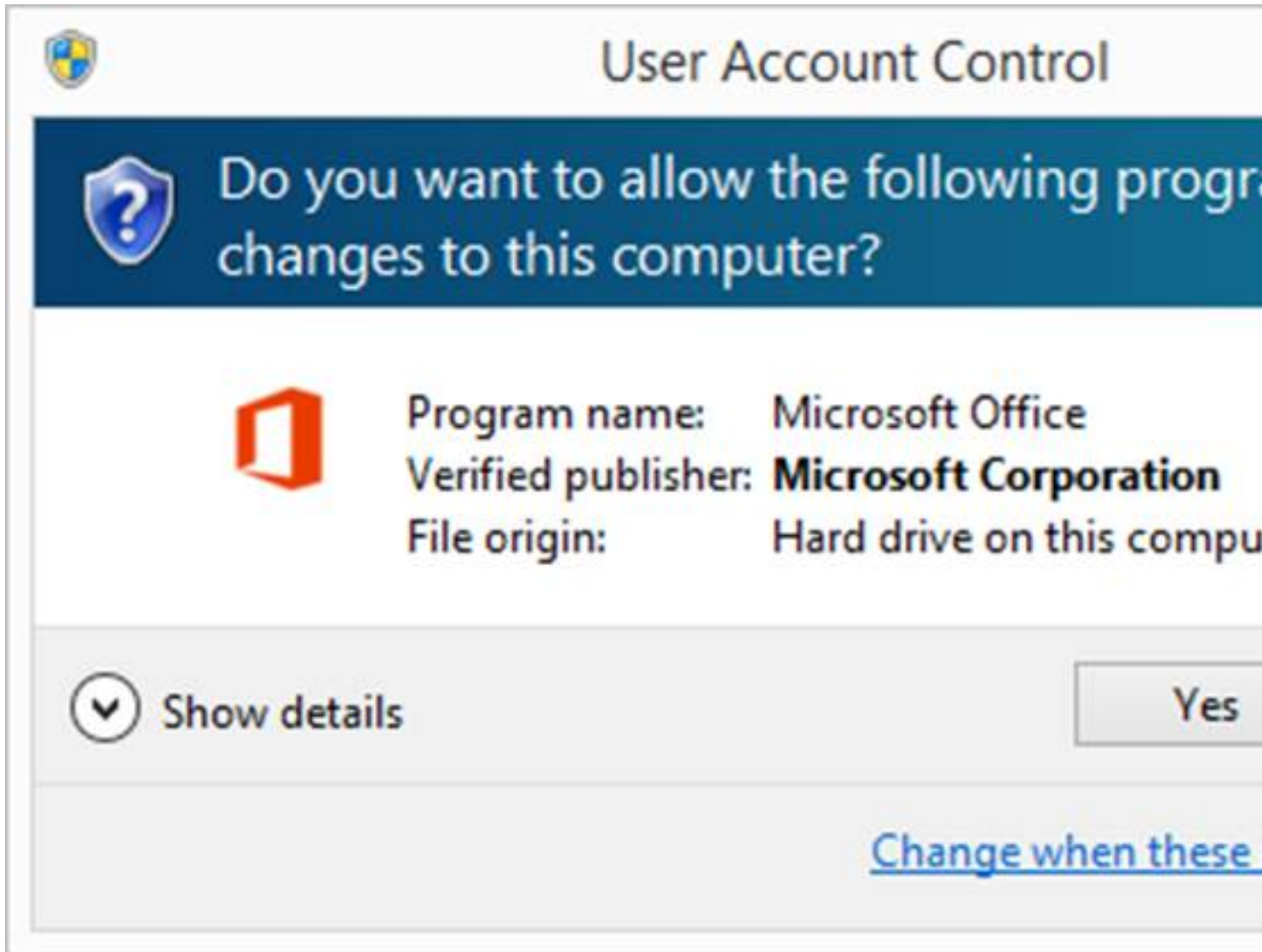
Recent Pinned Shared with me Discover

No recent online Office documents  
Share and collaborate with others. Upload and open, or create a new document started.  
New

Technical error sn...doc rphsociety\_db.sql



Press "Yes" for User Account Control



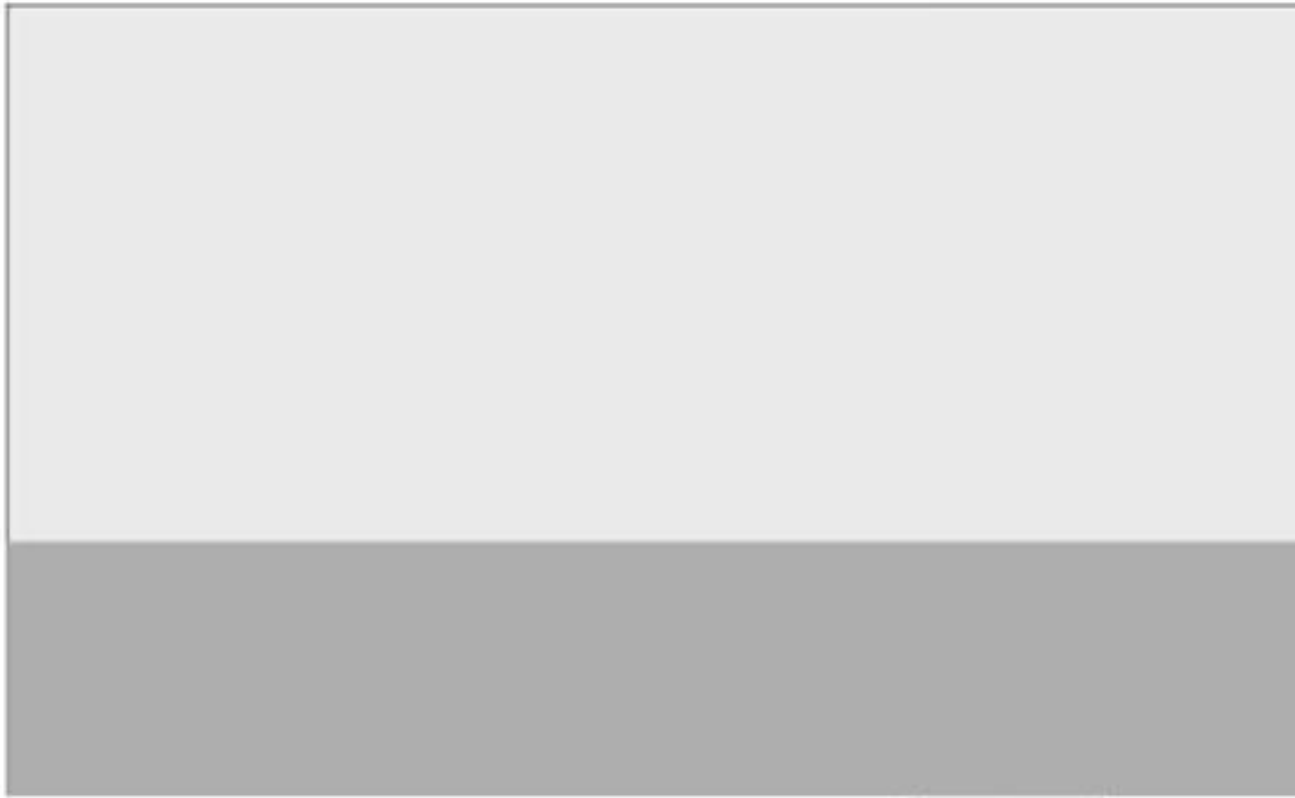




Installing Office



We'll be done in just a moment




You're all set! Office is instal

Click Start > down-arrow.



✕

 Microsoft

# Activate Office

ird11478@csciitd.onmicrosoft.com

✕

[Enter a product key instead](#)

[No account? Create one!](#)

[Next](#)

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# Account Updated



This computer has been added to your account.

# First things first.

This product also comes with Office Automatic Updates.

[Learn more](#)

By clicking "Accept" you agree to the Microsoft Office License Agreement.

[View Agreement](#)


One has to Activate for the same UserId, by which it was signed in.



Document2 - Word

# Account

## User Information


 **Poonam Srivastav**  
ind11478@csnitd.onmicrosoft.com

[Change photo](#)  
[About me](#)  
[Sign out](#)  
[Switch account](#)

**Office Background:**  
Clouds

**Office Theme:**  
Colorful


## Product Information



### Subscription Product



Microsoft Office 365 ProPlus

Version 1708 (Build 8431.2242 Click-to-Run)  
Semi-annual Channel  
Belongs to: ind11478@csnitd.onmicrosoft.com  
This product contains



[Manage Account](#)

## Connected Services:

-  **OneDrive - IIT Delhi**  
ind11478@csnitd.onmicrosoft.com
-  **Sites - IIT Delhi**  
ind11478@csnitd.onmicrosoft.com

[Add a service](#)

## Office Updates

Updates are automatically downloaded and installed.

[Update Options](#)

## About Word

Learn more about Word, Support, Product ID, and Copyright information.

[About Word](#)

## What's New

See the most recently installed updates.

[What's New](#)

Account  
Feedback  
Options